



Consent for Use of Student Photographs and Images

Occasionally we take photographs and video recordings of the students at our school. This could include displaying or using the images on project boards, school newsletters, at school events, in school projects or taking pictures of students for legitimate or historical purposes such as official school photographs. Images may also be used as promotional or fundraising material for the school and to celebrate our schools' and students' successes.

There are also times when our school is visited by the Media who will take photographs or video footage at school events. Students may appear in these images which could be published in local or national newspapers or televised programs.

Please indicate whether you are happy for your images or your child's images to be used in the ways described on this form. Please note, most children aged 13 and over are considered mature enough to decide whether they want their photograph / image being taken and used. We therefore ask parents to speak to their child and discuss their views before completing this form on their behalf. **Students aged 16 and over will be asked to complete this form themselves.**

We understand the importance of protecting our students' privacy, safety and wellbeing and therefore will only use these images with your permission and in a safe way (see our Code of Conduct for Using Student Images).

I give my permission for the following: We are unable to record consent by individual activity, so if you do not want to give consent for any one of the below uses, please select No)

My image / my child's image to be used and published in the school newsletter. I understand this will be circulated to parents and students and may be published on the school's website which can be seen by the public.

My image / my child's image to be used on displays within the school in public areas which will be viewable by visitors.

My image / my child's image to be taken for official school photographs and be available to purchase from the photographer.

My image / my child's image being recorded on video during school plays, performances or events. I understand these video recordings may be shared with other students and families, published, and may be available to purchase.

My image / my child's image being used in promotional or fundraising publications for the school. I understand this may be included in the school prospectus, printed leaflets, brochures or published on the school's website.

My image / my child's image to appear on social media such as Facebook or Twitter and in the general media such as television, news (online and printed) or radio.

My image / my child's image being used in the Petriburgian, the School's annual review publication.

Acceptance Statement:

I understand I can withdraw my permission (or make changes) at any time by contacting the school at admin@kings.peterborough.sch.uk. I understand there may be some limitations to withdrawing permission, for example in cases where my image / my child's image has been used in printed or published material.

I agree that if I attend school functions and take photographs of students, I will only take appropriate images, be sensitive to other people and not interrupt or disrupt concerts, performances and events.

I agree not to upload photographs or videos taken at school events onto any social media or networking sites (such as Facebook or WhatsApp), where other students appear, unless I have those students' or their parents' permission.

I have discussed this consent form with my child (if relevant) and they are happy with the responses given.

Our Code of Conduct for Using Student Images:

- We will only use the minimum amount of personal information about you / your child in any publication (such as first name, school name and sometimes year group) and will never reveal full names (unless appropriate), personal email addresses, home telephone numbers or home addresses.
- We will not use your image / your child's image for any purpose if it would cause you harm, upset or result in a safeguarding risk.
- We will only use images of students who are suitably dressed e.g. in a school uniform or tracksuit.
- We will not use your image / your child's image for any reason other than those stated, unless we have received further consent from you, or if required for legitimate school purposes or historical use.
- The consent you provide for the use of your images / your child's images, will be valid for the period you attend this school. However, some images may still be used or published after you have left, unless you tell us otherwise (see below).
- We will keep your images / your child's images and personal information secure and will destroy images when we no longer need them or if you have withdrawn your permission. To withdraw or change your permissions, please email us at admin@kings.peterborough.sch.uk.