



PARENTAL NOTIFICATION AND CONSENT FOR THE USE OF BIOMETRIC DATA

This document is intended to inform you about the School's use of an automated biometric recognition system. The system we use is BioStore.

Biometric information is information about a person's physical or behavioural characteristics that can be used to identify them, for example, information from their fingerprint. The School would like to continue to take and process biometric information from your child's fingerprint and use this information for the purpose of providing them with certain services e.g. library loans and signing in.

The School will not use the biometric information for any purpose other than that stated above. The School will store the biometric information collected securely in compliance with the Data Protection Act 1998 and the UK General Data Protection Regulation. A copy of your child's fingerprint will not be stored, only measurements converted into a template. Access to the data is strictly controlled to certain roles within the school (and the data processor where required) and is held on a secure encrypted platform. As a copy of the fingerprint will not be stored (only its measurements) the fingerprint cannot be used inappropriately (e.g. for criminal purposes). The fingerprint measurement template cannot be exported and shared from the system.

Our Privacy Notice relating to how we process pupil data can be found by visiting our website. Further information, including our Data Protection Policy and our Protection of Biometric Information Policy can be located there also. Should you have a query about the processing of personal, sensitive personal and biometric data you can contact the Data Protection Officer: dpo@kings.peterborough.sch.uk

Legislation relating to the use of biometrics in schools states that in order to be able to use your child's biometric information in this way, the consent of at least one parent is required. However, should one parent consent and the other object, then the information will not be used. You can object, in writing, to the proposed processing of your child's biometric information at any time; if you consent, you can withdraw this consent at any time, but must do so in writing, please email us at admin@kings.peterborough.sch.uk.

In addition, your child may, at any time, object or refuse to allow their biometric information to be used, even if you have given your consent. We would appreciate it if you could explain this to your child. If you do not wish your child's biometric information to be processed by the School, or they object to such processing, we will endeavour to provide reasonable alternative arrangements that allow them to access the School Library loans and signing in and out systems.

Should you agree to the processing of your child's biometric information, please note that when they leave the School, or if for some other reason they cease to use the biometric system, their biometric data will be deleted.

Further information and guidance can be found via the following links:

Department for Education's 'Protection of Biometric Information of Children in Schools - Advice for Governing bodies, headteachers and school staff'

Department for Education Guidance on Biometrics in Schools (March 2018):

<https://www.gov.uk/government/publications/protection-of-biometric-information-of-children-in-schools>

Department for Education Guide to Data Protection:

<https://www.gov.uk/guidance/data-protection-how-we-collect-and-share-research-data>