



Finance and Administration Manager Company Secretary

**Required from April 2019
(Grade 10: £30,756 - £34,106)**

The Board of Governors is seeking to appoint an enthusiastic and well qualified Finance and Administration Manager to join this highly successful school.

You will be a CCAB qualified accountant **or** qualified by experience.

The role offers the opportunity to:

- Lead a very successful and committed team
- Use your exceptional financial skills to help maintain our 'Outstanding' status
- Develop your management and leadership skills
- Work in a school with a family atmosphere

Further details and an application form can be obtained from the Current Vacancies section on our website at www.kings.peterborough.sch.uk; or from Carol Castle, PA to the Headteacher, by telephone on 01733 751541 or via email at castle.c@kings.peterborough.sch.uk

Early applications would be appreciated.

We are committed to safeguarding and promoting the welfare of children.
This post is subject to enhanced DBS disclosure.

Closing Date: Monday 25 February 2019

This job is subject to the Fluency Duty as referred to in the Code of Practice for public authorities.