



The King's (The Cathedral) School

Intimate Care Policy

Responsibility:	Julia Hartley
Ratified By:	Governing Body
Date Reviewed:	March 2023
Next Review Date:	March 2025

Within this policy 'we' and 'us' means The King's School.

We are committed to ensuring that all staff responsible for the intimate care of students will undertake their duties in a professional manner, at all times. We recognise that there is a need to treat all students with respect where intimate care is given. No student should be attended to in a way that causes distress, embarrassment or pain.

Intimate care is any care which involves washing, touching or carrying out a procedure (such as cleaning up after a child has soiled himself/herself) to intimate personal areas. In most cases, such care will involve procedures to do with personal hygiene and the cleaning of equipment associated with the process, as part of a staff member's duty of care.

There may be times when staff will need to provide intimate care for a student: this may include bottom wiping, nappy changing, removing clothes due to soiling or vomiting. Staff will follow the procedure below:

- Always treat the student with dignity and respect.
- **There will always be 2 members of staff to undertake any personal care task. No students, parents (except parents of the student) or volunteers will be allowed to perform the task.**
- Encourage student to perform the task themselves. If not possible explain that the staff members need to help them get cleaned up.
- If a student objects to a member of staff performing intimate care parents will be contacted to come and provide the care themselves if necessary.
- Personal Protective Equipment (PPE) must be worn by staff to prevent cross contamination. It must be disposed of in the bin provided.
- Soiled clothing/items will be double wrapped and either disposed of or handed back to the parent/guardian.
- Where students are not able to change themselves, changing will take place in the disabled toilet near the sixth form café. In exceptional circumstances students may need to be changed in pupil reception.
- Any moving and handling of students will be performed by staff with the relevant up-to-date training.
- Both staff and students will wash their hands following the procedure.