



Old Petriburgians' Association

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The Old Petriburgians' Association (OPA): Privacy Policy

The type of personal information we collect

- You, the members of the Association who request to join our Mailchimp database, provide us directly with the following information to collect and process: your names, email addresses, home addresses and telephone numbers.
- OPA Committee Members provide the same information.

How we get the personal information and why we have it

All this personal information is provided to us directly by you:

- To allow us to keep you informed of our activities, and school news.

We receive no other personal information indirectly, from any other source.

We do not share this information with any other person or organisation.

Under the General Data Protection Regulation (GDPR), the lawful basis we rely on for processing this information is: your consent. You are able to remove your consent at any time, by contacting our Data Controller and Association Secretary, Heather Biccarino on biccarino.h@kings.peterborough.sch.uk or c/o The King's (The Cathedral) School, Park Road, Peterborough, PE1 2UE.

How we store your personal information

Your information is securely stored on Mailchimp.

We keep the information you have provided until you inform us that you no longer wish to receive information about our activities. We will then dispose of your information by deleting it from the database.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact the Data Controller, Heather Biccarino, on biccarino.h@kings.peterborough.sch.uk or c/o The King's (The Cathedral) School, Park Road, Peterborough, PE1 2UE, if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to The Chairman of the Old Petriburgians' Association, Chris Dunn, at dunn.c@kings.peterborough.sch.uk or c/o The King's (The Cathedral) School, Park Road, Peterborough, PE1 2UE.

You can also complain to the ICO, if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>