

Administration of Medication on School Visits

Please complete for each item of medication (additional forms are available from the School's website in the 'Parents' menu, under 'Useful Documents')

Student Name:	Form:	Visit				
Medical Condition or Illness for which the medication below has been prescribed:						
This medication MUST be administered as instructed: Name and Type of Medication	Dosage	Frequency				
This medication MAY be administered as and when requir	- d.	Dosage	Frequency			
Name and Type of Medication		Dosage	riequency			
Are there any side effects of which responsible staff should be made aware? Yes/No If yes, please specify:						

I understand that the medication can be handed in to Mrs S England in Pupil Reception in advance of the trip if possible, or given to the nominated member of staff at the time of departure.

I understand that I must notify any change to the nominated member of staff at the time of departure.

Signature:	(Parent/Carer)
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Date:

Record of Administered Medication

For staff use only:						
Student Name:						
Date:	Time:	Medication:	Dosage:	Student Initials:	Staff Initials:	