

Becoming a Leader

at

**The King's (The Cathedral) School
Peterborough**



2023

A Guide for Head Students, House Captains, Senior Prefects & Prefects

The Fourth Edition

Sometimes advice is passed on, and sometimes it isn't. We have recorded some comments from the Senior Prefects & Staff for you, in order to help you gain an insight into what becoming a leader at Kings is all about.

Being a House Captain is very enjoyable and rewarding. The position offers you an insight into working with both pupils and staff in a competitive but enthusiastic manner. A high level of commitment is required as the role takes up a lot of free time for events (especially in the first half-term). The events range from House Music to Sports Day, with others taking place throughout the school year. Communication is very important - especially between House Staff and House Representatives.

There is a great deal of competition between the Houses, with the lower years all being eager to be victors in their own events. Years 3-10 show great enthusiasm and excitement towards House events. However, Years 11-12 do not always share the same enthusiasm, so organising teams (e.g. Hockey and Rugby) can be a very frustrating task!

With all this in mind, it is a task that keeps you fully occupied and presents a real sense of achievement to everyone involved.

Along with other Senior Prefects you will be called upon to undertake other whole-school duties, like meeting and greeting on Open Evenings.



Values & Principles in Y13

You should be aware of the School's behaviour code. You may have not read it, but you should be aware of what is expected of you, and what's not. A behaviour (for non-Psychologists) is something that someone can be observed doing. As a prefect you need to do, and be seen to be doing the right things, and ensure others embrace our values, and obey our rules, regulations or whatever you wish to call them

Think about the following

- 1. Treat others impeccably.**
- 2. Have Integrity.**
- 3. Younger students are children. You're almost an adult (almost) and can handle a lot more than they can, most of the time.**
- 4. What you write online means something. Don't text what you wouldn't say. Be kind.**
- 5. You can't delete the internet, and people screenshot things. Just because you're in a group chat with someone doesn't mean that you're their best mate.**
- 6. Appreciate everyone's culture and values.**
- 7. Respect opinions, but be prepared to call out that which is unkind and unfair.**
- 8. Don't take matters into your own hands, particularly online. Involve staff, discuss, talk it out, resolve and move forwards.**
- 9. Your uniform & presentation must be in line with the school's policy.**
- 10. What you think may not always be right. You may have to accept that it isn't, and that you may not get what you want.**
- 11. Don't gossip**
- 12. Make our values even better, and ask to contribute to re-writing this. The prefect rules from 1541 wouldn't be much use today.**

Part 1

Becoming a Senior Leader

Will other students now see you differently?

Sometimes at the start of the year new students may go to you for questions about where their lesson is; there is more of a sense of respect given.

Some students will respect you as long as you have the confidence to assert some form of authority on them; some students such as the lower year in sixth form will simply see you as mates but apart from that there are some younger years who do keep their distance just because you're wearing the gown and badge!



They get out the way in the corridor, and ask me for help, especially new year 7s in September.

The Expectations...

Good Public Relations abilities.

Presentable - uniform, hair.

Able to speak in public.

Good organisational skills.

Fully involved in the life of the School.

Able to act as a liaison between staff and pupils.

Able to cope under pressure and with academic demands.

Able and willing to attend school functions.

Respected by staff and peers; able to sustain a good working relationship with both.

Approachable by every member of the School, particularly Years 3- 7.

Is this fame, really?

You only feel "famous" if you recognise it as you don't really feel anything if you don't acknowledge it. Though there is a lot of attention on you if you do something uncharacteristically of a House Captain.

Not really any difference, but sometimes if I do a really cringe house assembly

Not really but people know your name more often, and you may not know who they are

A little - the younger years in the classes I help out in were excited if they were in my house to have me helping out.

What's it like being in the Senior Team?

There is a certain sense of pride in what you are doing, and you feel like you have a student body that appreciates what you're doing. However, there is also a sense of pressure too, especially when concerning House Music and Sports Day, not just by the members

of your house and but also staff to get the admin complete.

It makes you feel like a valuable asset to the school but at the same time there is added stress when it comes to being organised.

Pros - Teachers will understand the stress you go through and assist you (at times) as well as being able to develop skills that may help you in the future to become a better leader. Cons - Less free time (initially) and more stress as there is a lack of communication with teachers and students as people expect that you should already know information beforehand.

What are the expectations?

Oh, certainly to set an example for younger years.

You often have a bigger presence than other students in the room so you're noticed more, therefore it is more important to present yourself in the best possible light to the younger students.

There is a well-defined structure to the organisation of the students and staff at the school, and deep-set traditions. Through a position as a role model, younger students recognise these traditions and continue them.

So the kids are working towards something; I always wanted to be house captain so I made sure I worked for it over my time at Kings.



What are the best ways to reward and praise students in your house?

Verbal praise, and openly appreciating what they've done goes a long way. But for contributions we always mention what they've done in assemblies and for exceptional engagement we will get them sweets/presents.

Sweets. I've never seen forty people crowd round one person so quickly before. Even so, it works.

The best way is acknowledgement as it is simple but has a big impact.

Compliment them, give them a merit, sweets, remind them of how great they are, make them feel involved.

Sweets, a shout out in assembly is huge praise too, just some thanks and recognition.

Part 2

Working as a Team

How often do you need to meet as a team of House Captains?

During house music and sports day, 3+ times a week. During the rest of the year usually once a week for assemblies, occasionally more.

Less than probably first thought - we have a group chat which makes things easier to communicate, at a time convenient to everyone.

Quite often during event planning i.e. house music, sports day and charities week. However, apart from that not often in person but more through social media.

When necessary, if you are all friends then the team would meet up more regularly but as people of different social groups, you only meet up if there's something urgent.

It depends - close to house music, meetings can become daily or even multiple times a day. At other times of the year you may not even need to meet - as long as you can communicate in other ways e.g. group chat.

Depends on the time of year - we met about once a week for sports day, about 5 times over the summer for house music, and then around 8 times over house music for videos etc.

Do all the House Captains always need to agree on decisions that you make?

We try to compromise with everyone's input, there are only 6 of us and we get on well so usually there are few major disagreements.

Far from it. But everyone respects each other and we reach the most positive outcome that benefits everyone wherever possible.

Yes... to a degree however this is not always the case and someone will end up not being happy whatever may be the case.

Definitely not. This is trickiest about being a House Captain, and I can't see a way around it. Even sometimes having a majority doesn't help as in our case many were too inexperienced to make a suitable decision, but those with experience used it as a way to control every decision made. It all depends on the personalities you are working with, but definitely at least one decisive (but fair!) person is essential.

No, as long as everyone's opinion is heard and no one feels put out if it doesn't go their way. No one should feel ignored, but it's hard for everyone to agree on everything.



The first big House Event of the year used to be the Tug of War! It's something we did in 2022 for the first time for Charities week!

How do you manage a disagreement?

Usually with some kind of compromise, but if the disagreements are polar we will have to resort to a vote.

Talk about it, methodically.

Sometimes argument but often we have to have logical and resourceful look at it to make sure the decision we are making is sensible or too aspirational.

Either through text, group conversations or phone calls.

We didn't really have any; we made sure we were comfortable being called out if any of us got too controlling (which if it happened was going to be me, so I tried to avoid it) and treated everyone with kindness, recognising everyone's contribution.

Do different House teams need to work with each other?

Yes, for coordinating rooms and videos during house music, and other events throughout the year.

Absolutely, perhaps the main issue with this year's House Music: not enough people got on with each other.

Yes, things like communicating room allocations and song selections for house music are really important, and even with advice and to share experiences, as everyone tends to get a bit stressed nearer house music.

Yes, for the videos mainly, but also the room timetable and stuff. Also supporting each other when it gets stressful, and not being too competitive in the end.

How do you delegate/organise responsibility within your team?

We are usually very flexible, and we do what we are best at or most interested in.

Mostly play to your strengths: more musical, take more charge over House Music. Better with the younger years, help organise those assemblies.

We delegate depending on speciality.

By assessing who wants the task and the who can actually complete the task at hand.

Definitely play to each other's strengths - although in our case, we were fighting over who would be the 'sporty one', and we had a considerable lack of 'musical ones'! Within each event, however, make sure everyone is responsible for their own item and make sure they know that bit is their job. If someone is stressed and struggling, try not to pressure them too much with more work, even if they say they are willing to help. Although less reliable, try and get those less involved to contribute more if you can (not that I'm biased but it's usually the boys...)

A House Captain Needs to be...

1. Good listener
2. Patient with people
3. Well organised
4. Supportive
5. Able to offer time to activities (after school etc.)
6. Good communication
7. Responsible
8. Sensible
9. Commitment
10. Enthusiasm
11. Outgoing
12. Dedication and Perseverance
13. Sense of humour!

Whoever is strong at particular things. If someone is particularly musical they will obviously help at house music, if one is good at public speaking they will take that on more. Usually the girls are better with the lower years while the boys manage the older ones better.

Part 3

Leading from the Front

What makes a good assembly?

Interest, something lacking in a lot of assemblies. The quizzes and interactive elements work best.

Interaction with students, something relatable, short concise and to the point.

Ditch the traditional definition, bible verses, story/anecdote, prayer format (it's harder than it sounds). When you get to being house captain you can't get away with what you can in other years, as people look up to you and your assemblies.

Try and make the assembly interactive, JD especially are always willing to get involved. Sweets at the end of term always go down great as well. And encourage other years to think outside the box for their assemblies too! Often, we would point certain year groups such as Y7 in the direction of a particular teacher who was willing to help them with their assembly

More than just speaking at them. a kahoot, or quiz, or video. just something out of the ordinary form assembly type stuff.



What do you need to prepare for assemblies?

A plan and delegation to who needs to say what.

All the tech working if necessary, and to make sure everyone turns up on time when needed.

Have an organiser who combines the individual pieces of work into a cohesive whole. This makes the individual parts of research combine into a coherent whole.

A good script and a mutual understanding about the topic.

Bring any sports results from the week (Mr P. will usually email them to you), and be aware of who will be taking assembly next week so you can inform them at the end.

Microphone, projector, chairs in the right places. Make sure whoever is running it that week has actually planned something in advance.



How do you deliver instructions to students effectively?

For other students, email, for house captains we use our snapchat group chat.

Email mainly, and organising smaller groups with the older years makes sense on social media sometimes.

Email - works for students who checks their emails and if we need to send documents or lists about events or anything that has a lot of words. Instagram - Reaches people who follow the account of (most of) the house and is good for last minute notices as well as reinforcing point made on email. Snapchat -No one checks the snapchat accounts anymore so it's not worth posting on there.

Email is the only way I'm afraid - although this is far from reliable as the younger years especially are rubbish at checking them. The only way to ensure that someone gets a message is to talk to them in person, which is why it is best to keep the year group next on assembly behind after assembly to make sure they know what they're doing. If possible, get them to organise it between themselves there and then so that there's no wriggling out of it.

Instagram worked well for us, especially with the older years. The younger years care more about emails so everything was usually ok there. There are the boards and generally posters around school, which are also better for the younger ones.

How can you be sure the students in your house have understood the message?

Most of them are uninterested.

We never are, but things seem to work out.

You can't really be sure but it depends on how you convey the message. Being confident, clear and succinct helps to make the message more digestible.

By reinstating the points in assemblies or posting it again and again.

Talk to them in person and they can't deny getting the message!

If we see a change, but we don't tend to check really, just hope for the best.

What do you do when nobody turns up with an assembly?

The other house captains and I prepare a bare minimum failsafe mini assembly so that we and the heads of houses can improvise.

Cry.

Either get them to sing the hymn, if it is a hymn. Then have the head of house add to it with an anecdote.

Make the whole year group sing the hymn for the week a Capella - makes an example out of them and acts as a deterrent for others! Usually after that, a head of house will help out and pad out the rest of the assembly.

We improvise. This has yet to happen as we always meet with the students who volunteered to make sure they've got something. But all the house captains have a stab at the theme if we need to pad it out etc.

Part 4

Sports Day

How early do you need to start organising?

3 or 4 weeks out ideally, this gives people time to look at holiday dates and when they can and can't do prelims or the actual day. Also, a lot of people drop out so it gives time for consideration and replacement.

Pretty much when you start to find out you are House Captain.

Not as early as compared to house music since it is just about making sure we have the numbers for each event.

As soon as you get chosen because there is a lot of paperwork to do.

The earlier the better, as people inevitably 'injure themselves' or 'become unavailable', so you will be stressed enough about that close to the day.

As soon as you know you are house captain really. Sir usually emails with all the information so around then.



Figure 1 - Getting ready for Sports Day - Don't forget a hammer!

Which events are the hardest to get competitors for?

1500 and 800, and for girls most of the throwing and jumping events because they're embarrassed or something.

1500m. Is that a surprise?

Usually the field throwing events like Discus.

The long-distance running events as no one wants to put that much effort in those events; less people are taking part because it no longer interests them unless they are already an athlete.

Mostly the track events, 1500m is especially notorious. Check the lists from the year beforehand to find people to persuade to compete. For the older years, mentioning that they would be doing the house a favour (in a way that may contribute to being house captain) goes a long way too.

1500 100%, then high jump for older students.

What do you need to organise before the day?

The gazebo, sweets, times and who is doing what. We made cards for each person with their events and times.

Everything, otherwise it's hectic. The more, the better.

Who will get the tent for the event from the Head of Houses office. Who will buy the balloons and sweets. Find the star athletes who won their events the previous last year and make sure they compete this year.

Competitor lists for each list, a gazebo, snacks, drinks, timetables, stickers for competitors' events, motivational messages (for social media).

Tent, name lists, banners, snacks, numbers and safety pins, house shirts. Staff are usually very helpful in finding you anything you need, as long as you ask early!

Everything. Makes it less stressful on the day, specifically food, all the events and printing to display in the gazebo. Also check with heads of house they're ok to help set that up (and they have it and it isn't broken).



We don't always get a full House Captain photo, but it's nice when we do!

What key things do you need to do on the day?

Make sure events are full, manage people that are 'sick' on the day, do your own events and make sure sweets and drinks are in full supply.

Sign in everyone that is here. Without everyone being there, it makes things very difficult. Perhaps an actual sign in at Sports Day is better?

Make sure everybody does something.

Make sure everyone is attending their events, make sure everyone is actually present to take part, make sure everyone is safe and hydrated.

Make sure everyone knows when and where their events are - nothing worse than knowing someone could have competed if they were aware of their event! The younger ones especially need guidance. It is a chore, but making cards or stickers for everyone with their events, locations, and times really helps the process. Other than that, just keep snacks filled and morale high :)

Be at the start line to check people are turning up. Make sure the numbers are given to people who need them earlier in the day, not someone who is only doing the relay etc. Have lunch, that's the most important thing.

What do you do if someone doesn't arrive for an event?

Try to find someone else who can, or if its sixth form, fill in for them.

Frantically run around the field until you find someone you know and practically tell them you have to do it. They don't like it, but they want to be House Captain too.

Write them down and ask why they didn't come and check if the reason is valid.

Ask another person available to take their place to earn the maximum number of points.

Try and find a replacement ASAP, although make sure that person isn't already doing too many events. You will find yourself racing around like a lunatic for most of the day doing this, but every point is worth it in the end.

Panic, then run around asking anyone in their year if they can do it. Also check with the people you've put down as reserves if they meant that when they said it or if they just didn't want to be in school uniform.

Do you need a management structure?

Usually there are trusted people from each year who we know from assemblies or extra-curricular stuff, but senior prefects also do things if there's no time.

Kind of - we split up into different years and deal with different tasks as they come in.

Yes, each person should be in charge of a certain section of the school students (year) so we don't all have to check on every individual in the house, we also need to sort out where on the field we will be so we can easily access the site at certain points to meet people.

We found it wasn't necessary, but do allocate jobs - we had 2 people on tent and banner set up, 2 people making cards and printing lists in preparation, and 2 people manning the tent on the day.

Up to you. Like I said, girls are usually better at lower years, boys for older years. take a year each (as senior is combined, there are six years and six captains) - we also asked our senior prefects to take a year if we needed more people frantically running about.

How much support do you need from other Sixth Formers in your house?

A lot of them are friends so are willing to help and give time, so yes, they help with finding people and filling in for events.

A bit, but this is just to get people to do events.

It is useful for them to notify us of missing participants.

They should be there to support everyone and keep morale up, being the role models for the lower years.

For sports day this is not as important, but you still need to convince them to take part in their events and turn up! Sixth form tend to be cheekier in thinking they can get away with skiving so you need to keep a close eye...

That helps, but we didn't mind if they didn't want to. Just being willing to do an event if needed was a great help. They should enjoy the day too though, as it's their last one, and some will get grouchy about it being "your job".

Part 5

House Music

How did you choose the music pieces that you did?

We met up several times over summer and discussed ideas, then came to a compromise for orchestra and the choirs, and waited for auditions to choose the band. Sarah knew a lot about choirs and was going to be managing both of ours so we gave her a lot of credibility when choosing them.

Everyone gave suggestions, we met up before term started and worked out what everyone liked. We compromised for a lot of it.

We had multiple meetings choosing music through having an open format of suggestions beginning in the summer and ending a week before rehearsals.

We met up several times in the summer in a group and brainstormed ideas, as well as asking for suggestions from others in the year.

Definitely generate as many ideas as possible initially as it is easier to cut them down than think of more. Our heads of house even offered suggestions! After that, don't pick anything too complicated, think about if the lyrics are suitable, and whether people would actually want to sing it, as well as if it would be appreciated by the older members of the audience (including the judge). Don't just pick a 'cool song' - remember people have to actually sing it!

*We all did our own research then met at Argo lounge over the summer and talked about them a bit. Orchestra and Junior were just those who people suggested that we all liked and just needed to get someone to arrange; senior choir required a lot of YouTube research before someone suggested the song I've wanted to do for years but thought would be too hard. I leaped at it. Finale was harder to choose as it's the one your house judges you on mostly, but anything everyone knows and can sing is good. Band *wait for auditions*. you don't really know the voices you have and it is all about matching it.*



This is probably the biggest event of the year!

What made some songs just 'work'?

Extremely skilled musicians and constant changes and tweaks.

When people listened.

Constant practice as the pieces that were the best weren't easy at all.

Teamwork with the people who were in the groups, making sure everyone was engaged and making sure everyone understands what you are telling them.

Simplicity is key - it is easier to add harmonies etc. rather than stripping it down. I wouldn't avoid readily arranged pieces either - they make everything easier in the long run. I think atmosphere and enjoyment are key over technicality at these kinds of events.

Hard work, timetable managing, being realistic and having really talented lower school kids. Other people mucking in when I couldn't make rehearsals to avoid wasted lunches.



This is what 'Winning' looks like! But ultimately everyone is successful!

How can you tell if a rehearsal has been successful?

We always did a full run through at the beginning and end, so we could hear if we could do more, or the same to a better standard than when we started.

If everyone is happy, because if they are confused about what just happened then the rehearsal was not successful.

A simple difference between the first run through and how it sounds at the end. (Unfortunately for us, 'successful' became no one losing their temper!)

If the kids were happy at the end, and if we were excited and thought we might have a chance. Also getting through the piece at a good pace and not having a mental breakdown halfway through...

Who is responsible for organising the timetable?

Sarah was incredibly organised so she made the original timetable for all the house captains, and then we filled it in taking the best rooms for about a quarter of the time to be reasonable.

Everyone - we had a Google Doc that everyone could edit and apply for each room fairly. It worked well.

It is between the house captains to sort out the different room times and bookings but it is based on the previous year's rota with changes when needed.

It should be split between the different house captains but it normally ends up being the same person each time (myself) because everyone else ends up forgetting till the last minute.

It differs, but definitely needs to be an allocated position. In our year the heads of all houses worked together on this one, so it's definitely not one person's sole responsibility.

We are, collectively. I suggested a Google sheets document, that all houses can edit with all the rooms and dates and times, at either at the start or week by week the houses could "book" the different rooms. You have to be fair and not constantly take M1 for example, but it's better to work together.

How did you manage to get students to turn up at the right time and the right place?

We posted it on the Instagram page, put up posters all around the school and said in house assembly.

Timetables around the school, social media and email.

Quite a lot of nagging for some people and others threats of removal.

Emailing timetables, posting timetables around the school and on the house boards, social media story updates for each day and for the week.

Posters posters posters. We tried email a few times but they went largely ignored. It is also helpful to mention upcoming rehearsals in house assemblies.

Instagram constantly, email each week, posters!! We were bad at getting these up because I had no printing credits from constantly needing new orchestra music, so I had to get the others to print them.

What was the most stressful part?

Band, it didn't come together until a few practices before the night, and trying to organise loads of year 7s.

Making sure people listened.

Definitely having to repeat the same thing multiple rehearsal in a row.

EVERYTHING. Mostly getting people to a good performance standard, co-operation across multiple year groups, keeping people engaged, being prepared for any unexpected circumstances.

Deciding music and video links. We struggled to agree on pretty much everything, making it 100x harder.

People not pulling their weight. Only ask people you trust to get things done to do things, because you don't want to ask someone in September to do something and have them say the week before "oh I didn't know when you wanted me to learn it by, I don't know it".

Did you have to cut any corners on your classwork?

There was less time for sure, but I just let it reduce my free time at home instead of my study time. It was well worth it, and it wasn't any more than I expected it to be.

No and no. The occasional time I was late to a lesson, but things hadn't really got underway yet.

Not really as the initial workload at the start of the year wasn't that much.

I ended up losing time on my art coursework to sort out sheet music and organise people to help out and make sure everything was running smoothly. I shouldn't have but there isn't enough time to get everything done, each year gets shorter and shorter.

Teachers do understand if you fall a little behind, but that shouldn't happen if you all contribute (which genuinely never happens - there's always at least one person who thinks they can just leave it to everyone else). I know people from previous years have believed that they would have got a whole grade better in their A levels if they weren't a house captain so definitely watch out and don't get too side-tracked. School is still most important.

Which is the best communication method to use? Instagram? Email? Snapchat?

For house captains, snapchat; for managing younger people, email.

Snapchat with Sixth Formers, email with the house as a whole.

Snapchat group chats.

Instagram and email as they are the fastest and most effective forms out there (as long as people check them).

Within the house captains (and for band), we used WhatsApp, snapchat and Instagram. Otherwise talk in person or put up posters. Emails never tend to be too reliable.

Instagram, email, posters.

Key advice

Don't stress about it, and get as involved as possible and go to every rehearsal without fail.

Play to your strengths.

Music choices matter quite a lot.

Be confident, stay strong, don't worry too much, take a break if you need it, ask for help.

Don't be indecisive! Choose an idea and stick with it.

Don't fall out with your fellow house captains, recognise you're not always right, support them as much as possible and enjoy it for what it is. We had so much fun, and we didn't have to put up with the amount of gossip the other houses got about them because we showed we were a solid group.

So what about the meal at the Bombay Brasserie afterwards?

The Korma, people can share to organise.

Know what you want before you get there makes it easier to order.

Enjoy yourself - you deserve it! Everyone loved the food, so choose whatever is your favourite (watch out though, they charge extra for the poppadoms, even if you don't order them).

Make sure everyone pays their due.

Part 6

All the other stuff that goes with it

What is difficult to organise?

Sports day was a pain because everyone was reluctant to take part.

Getting the Lower School to do what they are required to.

Assembly rota if it's forgotten.

House cross country - you just have to be forceful!

You don't do much after, there's a bit in charities week but I don't know about that yet. Just assemblies really.

What was the biggest challenge as a House Captain?

Organising house music and not stressing out when it wasn't going well.

Getting others motivated.

Being able to solve conflicting views amongst your house.

Getting through the year without being stressed or getting too big headed about it.

House music definitely.

It's pretty chill after house music honestly. You don't have breaktime duty which is awesome.

What was the best moment?

The whole night of house music, the meal afterwards and the after party.

Winning Senior Choir, surprise surprise.

Definitely the stage at house music.

House Music.

Winning sports day!

Stupid assemblies like in charities week and end of term ones. Being trusted to represent the school.

What was the worst?

Probably the amount of people planning to soak me from Senior Choir in Charities Week.

The stress of the rehearsals for House music.

House Music (Rehearsals).

House music preparations - I was VERY stressed :(

Setting up at the cathedral. Gave me back ache, but not too bad.

What do you think you have learned?

More confident, public speaking, improvising, and better management of people, and leadership.

How to get things done and work well as a team. The other House Captains were amazing and we couldn't have done what we did without them.

How to interact with people from a leadership perspective.

Work as a team not as an individual; be confident under pressure.

Back yourself, don't leave a job to others just because they haven't done anything else useful yet - chances are they won't be useful in this either!

How to work towards something, work in a team and have responsibility and leadership.

What skills do you think you have gained from it?

More confident, public speaking, improvising, and better management of people, and leadership.

People management.

Leadership and organisational skills.

Communication, confidence, performance.

Leadership for definite. Also, decision-making and stress management!

How important is your relationship with House Staff?

Very, but not overly vital. They are there to help and their help is very much appreciated. But when it comes to the big events, we take slightly more control and that works very well also.

Important as it facilitates a smoother interaction and makes the workings of the house much more efficient.

Very, if you do not have a good relationship with the heads of house then it could lead to some misunderstandings that may affect performance or morale.

It is fairly important - they are really useful to help organise events like sports day, in terms of tents and banners etc. After house music as well, communication with them is essential to ensure assembly rotas are arranged. They will also help with song choices for house music if you ask!

How do the House Staff help?

When it comes to organising assemblies etc., we usually communicate when needed to reach certain decisions. They provide support and are kind of the backbone of the main House Events, but the decisions are made by the House Captains, with their support. This model works well.

Very much as they play a major advisory role when it comes to resolving issues.

They will offer advice, be up to date on events we are unaware about, keep morale up.



Part 7

Managing other students around School

When you deal with younger students, challenge them firmly and fairly. Avoid an authoritarian approach, but remember that as a prefect you do have the authority. Always engage the member of staff who is on duty in any incidents which may occur.